

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF UNITED POWER, INC.  
FRIDAY, DECEMBER 18, 2020**

**GENERAL**

Chairman Ursula Morgan called the regular meeting of the United Power Board of Directors to order at 9:01 a.m. on December 18, 2020. The meeting was held at United Power's Carbon Valley Service Center in Longmont, CO and via Zoom teleconference. Present were Directors Keith Alquist, Ginny Buczek, Tim Erickson, Brian McCormick, Ursula Morgan and Tamra Waltemath. Directors Elizabeth Martin, Rick Newman, Dave Rose and James Vigesaa joined the meeting via teleconference. Director Petrocco was absent.

Acting Chief Executive Officer Bryant Robbins, Chief Energy Resource Officer Dean Hubbeck, Engineering Director Robert Maxwell and Executive Administrative Assistant Cheri Simmons were also present at the Longmont location; all abided by the Colorado Department of Health's social distance guidelines. Chief Financial Officer Laurie Burkhart, Government & Regulatory Relations Officer Troy Whitmore, Human Resources Director Erin Hane, Risk & Compliance Director Ken McFadden and Director of System Design Diedre Gregg-Donovan joined the meeting via teleconference.

**INVOCATION/PLEDGE**

Director Alquist gave the invocation and led in the Pledge of Allegiance.

**SAFETY MINUTE**

Risk & Compliance Director McFadden provided an update on United Power's safety activities.

**NEW EMPLOYEES**

HR Director Hane introduced Journey Lineworker Hunter McCormick via photograph.

**CONSENT AGENDA**

The following items were listed on the consent agenda

- Approval of Agenda
- Approve November 20, 2020 Regular Board Meeting Minutes

**Director McCormick made a motion**, which was seconded, and carried, to approve the consent agenda as presented.

**STAFF REPORTS**

The following reports were discussed and updated by Acting CEO Robbins and Staff

- Chief Executive Officer
- Chief Financial Officer
- Chief Operating Officer
- Human Resources

Following discussion, the Board elected to cancel the Directors' supplemental life insurance and continue the Travel and AD&D insurance provided through NRECA, by unanimous consent.

- Governmental & Regulatory Relations Officer
- Chief Energy Resource Officer

A brief recess was called at 10:40 a.m., with the meeting reconvening at 10:51 a.m.

**STAFF REPORTS CONTINUED**

- Risk & Safety

At 10:30 a.m. Senior Planning Engineer Jared Weeks joined the meeting via teleconference.

**LOAD GROWTH REPORT**

Director of System Design Gregg-Donovan and Senior Planning Engineer Weeks shared the annual Load Growth Report with the Board and answered questions. They left the meeting at 11:45 a.m.

The Board recessed for lunch at 12:07 p.m., reconvening at 1:03 p.m.

**APPROVE ROUND-UP DONATION**

Following discussion and amendment, **Director Alquist made a motion**, which was seconded, and carried, the following resolution was adopted:

**RESOLUTION AUTHORIZING A CONTRIBUTION OF \$20,500 TO  
THE UNITED POWER ROUND-UP FOUNDATION**

WHEREAS, the United Power Round-Up Foundation operates as a charitable, non-profit organization supported by the cooperative, and

WHEREAS, the Foundation was established to provide support to our members who are experiencing financial difficulties and the organizations who provide such services, and

WHEREAS, the Foundation has funded unprecedented needs within the cooperative community due to the Covid-19 pandemic; and

WHEREAS, commitment for community is one of our guiding principles.

NOW, THEREFORE, BE IT RESOLVED, that the United Power Board of Directors authorizes a contribution of \$20,500 to the United Power Round-Up Foundation to allow them to continue to fund programs that provide the critical services needed by the members of this cooperative.

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**APPROVE VEGETATION MANAGEMENT CONTRACT**

Director McCormick made a motion, which was seconded, and carried, to adopt the following resolution:

**RESOLUTION AUTHORIZING VEGETATION MANAGEMENT AGREEMENT TO EXCEED \$1 MILLION ANNUALLY**

WHEREAS, Asplundh Tree Expert, LLC is United Power, Inc.’s contractor for tree trimming and removal; and

WHEREAS, Asplundh Tree Expert, LLC won the recent Request for Proposal (RFP) for tree trimming services; and

WHEREAS, the contract awarded is anticipated to be over \$1 Million annually, beginning January 1, 2021; and

WHEREAS, United Power, Inc. has Policy C-10, “Approval and Execution of Contracts, Agreements, and Other Instruments” that requires Board of Director approval of contracts of this size; and

NOW, THEREFORE, BE IT RESOLVED that United Power, Inc. is hereby authorized to expend more than \$1 Million annually on this contract for the duration of the contract term and any extensions.

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**CREA REPORT**

Director Buczek updated the Board on CREA activities.

**TRI-STATE REPORTS**

Director McCormick recapped his Tri-State report and answered the Board’s questions.

A brief recess was called at 2:10 p.m.; HR Director Hane and Risk & Compliance Director McFadden left the meeting at this time. The meeting reconvened at 2:26 p.m.

**WUE REPORT**

Director Alquist updated the Board on WUE activities.

**TRI-STATE REPORTS CONTINUED**

Chief Energy Resource Officer Hubbuck recapped Staff’s Tri-State report and answered the Board’s questions.

Wheeler Trigg O’Donnell’s legal counsel Peter Herzog joined the meeting via teleconference at 2:31 p.m.

### **LITIGATION/EXECUTIVE SESSION**

**Director Alquist made a motion**, which was seconded, and carried, to enter Litigation/Executive Session at 2:34 p.m. to discuss contract issues. Director McCormick was excused from the meeting at this time.

Legal counsel Herzog left the meeting at 3:31 p.m.

**Director Buczek made a motion**, which was seconded, and carried, to end Executive/Litigation Session at 4:48 p.m., returning to regular session. Director McCormick returned to the meeting at this time.

### **EXECUTIVE SESSION**

**Director Martin made a motion**, which was seconded, and carried to enter Executive Session at 4:55 p.m. Staff left the meeting at this time.

**Director Alquist made a motion**, which was seconded, and carried to end Executive Session at 5:02 p.m., with the meeting reconvening into regular session. EEA Simmons returned to the meeting at this time.

### **MEETING SCHEDULE**

The next regular Board meeting is scheduled Wednesday, January 27, 2021 at 9:00 a.m. and will be held at United Power's Carbon Valley Service Center, 9586 E I-25 Frontage Road, Longmont, CO and via teleconference to observe the State's current health guidelines.

### **ADJOURNMENT**

Chairman Morgan declared the meeting adjourned at 5:03 p.m.

A handwritten signature in black ink, appearing to read 'CSimmons', with a long horizontal flourish extending to the right.

Cheri Simmons, Recording Secretary